



# *Louisiana Housing Corporation*

**February 8, 2021**

## **LHC BOARD OF DIRECTORS MEETING**

### **FINAL AGENDA**

Notice is hereby given of a Regular Meeting of the Louisiana Housing Corporation ("LHC/Corporation") Board of Directors ("Board"), to be held on **Wednesday, February 10, 2021 at 10:00 A.M.**, via video/telephone conference (\*see access instructions on **Pages 3-4\***) from Louisiana Housing Corporation Building, 2415 Quail Drive, Baton Rouge, Louisiana, by order of the Chairman.

1. Call to Order and Roll Call.
2. Approval of the **Minutes of the January 13, 2021 Board of Directors Meeting.**
3. **LHC Board Chairman's Report.**
4. **LHC Executive Director's Report.**
  - a. Update regarding **LHC COVID-19 Relief Efforts.**
5. **Presentation regarding the LHC Facilities Operations Department.**

### **Multifamily and Assets Committee Matters**

6. **Supplemental Resolution accepting the proposal of Cedar Rapids Bank and Trust Company for the purchase of an additional One Million Five Hundred Thousand Dollars (\$1,500,000) above the previously approved Eight Million Dollars (\$8,000,000) Multifamily Housing Revenue Bonds for Miller Roy Building located at 1001 DeSiard Street, Monroe, Ouachita Parish, Louisiana 71201 in one or more series; fixing the parameter terms of said bonds and otherwise providing with respect to said bonds; and providing for other matters in connection with the foregoing.**

7. **Resolution approving the Final Rankings of Applicants under the 2021 Qualified Allocation Plan (“QAP”) to certain residential rental facilities; and providing for other matters in connection with the foregoing.**

**Administrative and Finance Committee Matters**

8. Discussion regarding **LHC Fiscal Year 2020-2021 Operating Budget versus Actuals**; and providing for other matters in connection with the foregoing.
9. Update regarding **LHC Strategic Plan October 2017 – September 2022**.
10. **Other Business.**
11. **Adjournment.**



Edselle Keith Cunningham, Jr.  
LHC Executive Director

If you require special services or accommodations, please contact Board Coordinator and Secretary Barry E. Brooks at (225) 763 8773, or via email [bbrooks@lhc.la.gov](mailto:bbrooks@lhc.la.gov).

**\*\*Pursuant to the provisions of LSA-R.S. 42:16, upon two-thirds vote of the members present, the Board of Directors of the Louisiana Housing Corporation may choose to enter Executive Session, and by this notice, the Board reserves its right to go into Executive Session, as provided by law.\*\***

## Instructions for joining the LHC Board of Directors Meeting

### Video Web Access:

<https://louisianahousingcorp.globalmeet.com/ExecutiveDirector>

### **Link to Meeting:**

*Note: You will be asked to enter your email address, first name, and last name.*

### Audio Telephone Access:

**Call: 913-227-1201; Guest Passcode: 597286#**

**Mobile:** [tel://19132271201,\\*,,597286#](tel://19132271201,*,,597286#)  
**Web Meeting:** <https://louisianahousingcorp.globalmeet.com/ExecutiveDirector>  
**Access Number:** 1-913-227-1201  
**Guest Passcode:** 597286

### Only if accessing via web:

1. After selecting link, you will be brought to a screen asking "How would you like to join the meeting?" Options are "Continue in Browser" or "Open App".  
***If Using Your Browser and NOT the App, Proceed as Follows:***
2. Select "Continue in Browser".  
*Note: Depending on the configuration of your device, a Plugin may need to be downloaded.*
3. In "Welcome to Global Meet" screen, enter Email Address and select "Continue".
4. In next screen, complete "First Name" and "Last Name" fields, then select "Continue".
5. In "How would you like to talk in the meeting?" screen, select applicable option: "Use My Computer" or "Use My Phone".  
*Note: If you do not have a speaker/mic on your device, "Use My Phone" option should be selected. This option gives the functionality of the software on your computer while using your phone to listen and speak.*
6. If "Use My Phone" is selected,
  - a. In "Call Me" window, enter the phone number you would like to use for audio (listening and speaking).
  - b. You will receive an incoming call from an out of state number.
  - c. Answer call and follow audio prompts by entering 1 then#.

*Note: If you choose the "Use My Computer" option and no microphone is listed, select "Don't Connect Audio" to join the meeting. Upon joining the meeting, in left side of screen, a microphone with an exclamation mark will be in red. Select the microphone and you will be asked "How would you like to talk in the meeting"? See step 6a-c for completing setting up audio.*

7. After selecting applicable audio option, select "Connect Me".
8. The "Welcome to the Meeting" screen will now be visible.
9. All participants are visible in the "Guest" section.
10. Once the meeting begins, the host will mute all users; however, you are encouraged to mute your microphone upon entry into the meeting.
11. Upon conclusion of the meeting, to exit, select "Exit" button in the lower right of the screen.

## **Public Comment**

There are two options to provide public comment for the LHC Board Meeting, prior to or during the meeting. Below are the processes for both options. Any public comments received will be read during the meeting.

- Prior to Meeting :  
Emails will be received up to 3:00 pm on Monday, February 08, 2021. All emails must be submitted to [BBROOKS@LHC.LA.GOV](mailto:BBROOKS@LHC.LA.GOV) and must include the Agenda Item number, your name, and a brief statement. If you wish to speak during the meeting, please indicate in your email. You will be addressed during the meeting.
- During the Meeting:  
Within the meeting software (both web and app based), on the left side of the screen is a "Chat" section under the "Guest" section. To provide comments, you must include the Agenda Item number, your name, and a brief statement. Please note that all comments submitted are visible to all participants.

If there are any questions regarding the above instructions, please contact Barry Brooks at (225) 763-8773. **You are encouraged to test your device prior to the meeting to ensure no connectivity problems.**